

## **Announcement of Internship**

**Title:** Education Programs Intern

**Department:** Education  
Grand Rapids Art Museum  
101 Monroe Center  
Grand Rapids, MI 49503

**Length of Internship:** 12 weeks, June-August 2008

**Job Responsibilities:** Interns will research artwork from the 19<sup>th</sup> and 20<sup>th</sup> century European and American art collections as well as artwork in temporary exhibitions. Using the researched information, interns will write engaging interpretive materials for family and school audiences. They will also assist in education program and event planning.

**Requirements:** Art History, Art Education, Fine/Studio Art, or Museum Studies majors at the Junior or Senior levels are preferred. Must be available 10 hours per week. Candidates must have strong organizational and research skills, excellent written and oral communication skills, an aptitude for detail, ability to work independently, and proficiency in Microsoft Office software.

**Compensation:** Internships are **unpaid**; however, students may receive academic credit. Students are responsible for making arrangements with their schools to receive credit for internships.

**Application Deadline:** May 1, 2008

**To Apply:** Please submit a resume, cover letter, one letter of recommendation from a professor or previous employer, and a writing sample to the Education Department by email at [education@artmuseumgr.org](mailto:education@artmuseumgr.org) or by postal mail:

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